

# KOLEGJI "BIZNESI" Nr. 46-1/21 Data 29.01-2021 PRISHTINE

Regulation on Review and Evaluation of the Academic Staff of BIZNESI College was drafted pursuant to the Decision of the Higher Teaching Scientific Council, based on Law no. 04 / L-037 "On Higher Education in the Republic of Kosovo", the Statute of the College Article 81; on all other applicable legislation and which has been approved by the Decision of the High Scientific Teaching Council dated 29 January 2021.

### REGULATION ON REVIEW AND EVALUATION OF THE ACADEMIC STAFF

#### Article 1

This regulation includes the activity for reviewing and evaluating the academic staff of Biznesi College

### Article 2

Staff review and evaluation will include permanent activity in Biznesi College

### Article 3

The review and evaluation of the academic staff includes:

- HTSC
- Quality Office
- Heads of the programs
- Students
- Alumni
- External associates
- And partners from the economic sector

### Article 4

Academic staff is obliged to cooperate with all internal evaluation mechanisms of Biznesi College.

#### Article 5

Evaluation review for academic personality covers a period of three years.

# Article 6

While the evaluation of the academic staff includes the period of one year, one academic year.

### Article 7

# Evaluation criteria

- Published scientific papers with impact factor
- Participation in scientific research
- Contribution to the community
- Participation in conferences, scientific symposia
- Drafting projects for the industrial sector
- Drafting projects and application of Biznesi College in ERASMUS+ projects

### Article 8

The evaluation is based on the criteria of individual staff and team motivation.

# Article 9

Evaluation is a comprehensive process that starts from performance to community contributions as an evaluation link.

# Article 10

The evaluation procedure is conducted through questionnaires organized by the Quality Office, which further distributes the report to HTSC, to the heads of the programs.

# Article 11

The Quality Office individually provides staff with recommendations for quality improvement and the necessary training for staff.

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